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UNITED STATES MARINE CORPS
III MARINE EXPEDITIONARY FORCE, FMF
UNIT 35601
FPO AP 96606-5601

ForO P4790.1

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27 OCT 1988

FORCE ORDER P4790.1

From: Commanding General
To: Distribution list

Subj: STANDING OPERATING PROCEDURES FOR COMBAT READY STORAGE
PROGRAM (CRSP) FOR GROUND TACTICAL EQUIPMENT (SHORT TITLE:
SOP FOR CRSP)

Ref: (a) MCO P4790.2C
(b) TM 4700-15/1H
(c) MCO P11262.2A
(d) MIL STD-2073
(e) MCO P3000.11

Encl: (1) LOCATOR SHEET

1. Purpose. To establish policies and procedures for III Marine Expeditionary Force's Combat Ready Storage Program (CRSP) for ground tactical equipment in accordance with reference (a).

2. Information

a. The CRSP is intended to provide commanders with the means to conserve personnel and combat/mission essential equipment resources.

b. The CRSP does not relieve commanders of their responsibility to maintain organic T/E equipment. The principal advantages of the CRSP are centralized management and covered storage for III MEF assets while maintaining a commander's access to these items for operational commitments.

3. Recommendation. Recommendations concerning this SOP are invited and should be submitted to Commanding General, III MEF (AC/S, G-4/MRB) via the appropriate chain of command.

4. Action. Units participating in the CRSP will adhere to the instructions and procedures contained herein.



T. E. DONOVAN
Deputy

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CHAPTER 1

GENERAL INFORMATION

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CHAPTER 1

GENERAL INFORMATION

1001. INFORMATION

1. It is the Commanding General's policy that commanders make maximum use of Combat Ready Storage Program (CRSP) consistent with unit training and operational commitments and the provisions of reference (a).
2. The Assistant Chief of Staff, G-4 III MEF is responsible for establishing procedures and providing oversight management of the CRSP. However, all major subordinate commands (MSCs) have a primary interest and share responsibilities for this program. In that regard, suggestions and ideas on how to improve CRSP are always welcome, and will be expeditiously reviewed and initiated as appropriate.

1002. PROGRAM CONCEPT

1. The goal of the CRSP is to provide Unit Commander's with an equipment storage program, which will return fully functional equipment to the owning command at the end of the storage period.
2. Equipment will not remain within the CRSP in excess of 18 months without annual preventive maintenance checks and services (PMCS). No equipment will remain within CRSP for a period longer than 30 consecutive months.

1003. PROGRAM MANAGEMENT

1. Assistant Chief of Staff, G-4 III MEF provides oversight management of the CRSP. The Commanding General, 3d Force Service Support Group (CG, 3d FSSG) is assigned as the Executive Agent for program execution and daily operation of the program.

1004. STAFF RESPONSIBILITIES

1. Assistant Chief of Staff, G-1 III MEF. In coordination with the AC/S G-4, solicit nominations and assign qualified personnel to the FSSG in support of the CRSP per Appendix A.
2. Assistant Chief of Staff, G-4 III MEF. Exercise primary general staff cognizance over all aspects of the CRSP and ensure compliance with the policies established within this Order.

3. Commanding General, 3d FSSG. Executive Agent for program execution. Responsible for daily management and operation of the CRSP as set forth in this Order. Designates the CRSP manager.

1005. SECURITY

1. The CG, 3d FSSG will be responsible for the security and safeguarding of all equipment at the CRSP storage site.

2. The CG, 3d FSSG will submit a report to the CG, III MEF (G-4) and send an information copy to the owning organization, detailing any incident where the security or safeguard of CRSP equipment has been compromised.

1006. ADMINISTRATIVE USE OF CRSP EQUIPMENT. No item of equipment inducted into the CRSP shall be used for routine administrative transportation or convenience.

1007. COMMAND RELATIONSHIPS. For all matters pertaining to equipment storage, direct liaison is authorized between the unit concerned, the CRSP manager, and AC/S, G-4/MRB III MEF.

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CHAPTER 2

EQUIPMENT INDUCTION AND WITHDRAWAL PROCEDURES

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CHAPTER 2

EQUIPMENT INDUCTION AND WITHDRAWAL PROCEDURES

2001. GENERAL INDUCTION

1. Organizational commanders may nominate equipment for induction to the CRSP via their respective MSCs based on unit requirements, the requirements of this SOP, and guidelines contained in reference (a).
2. Induction requirements are imposed to ensure: (1) nominated equipment will be in a condition that requires minimal maintenance in a preserved storage environment and (2) proper care-in-storage surveillance is available to detect equipment defects and coordinate corrective action requirements with the owning units.

2002. EQUIPMENT ELIGIBILITY/INELIGIBILITY

1. All III MEF tactical equipment will be considered for the program. However, the CRSP facility usually stores major end items of motor transport, engineer, ordnance, and communication-electronic vehicular components.
2. Excess equipment to a unit's table of equipment, nominated for the R&E or IROAN program, or equipment scheduled for replacement within 18 months is not eligible for the CRSP.
3. In addition, the following items of engineer equipment are deemed ineligible due to the large amount of associated collateral equipment:

TAMCN

B0152
B0675
B0685
B1135

NOMENCLATURE

Bridge, Fixed (MGB)
TAFDS
AAFS
HERS

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2003. PROCEDURES TO REQUEST INDUCTION

1. Unit Commanders are responsible for nominating equipment, ensuring it's placed into the CRSP in a serviceable, mission capable status, and that any required modifications are completed prior to induction.
2. Unit Commanders requesting induction of eligible items will submit nominations through their chain of command. MSCs will endorse nominations and submit via message, LAN/OWAN, or naval correspondence to the CG, III MEF, attention AC/S, G-4/MRB using the format contained in Appendix B.
3. Ineligible items may be nominated for the CRSP. Unit Commanders requesting induction of ineligible equipment will use the same procedures established in the above paragraph; however, they will use the format contained in Appendix C vice Appendix B.
4. Upon approval by the AC/S, G-4/MRB III MEF, the CRSP manager will contact the requesting unit to schedule a preliminary inspection at the owning unit's site.
5. Once the preliminary inspection is completed, the CRSP inspector will present all findings to the unit representative. The owning unit will then correct all discrepancies noted, and establish a delivery date with the CRSP within 10 working days. Owing units should not attempt to turn in items without prior coordination with the CRSP personnel.
6. Upon delivery of equipment to the CRSP, a second inspection will be conducted. This inspection will serve three purposes:
 - a. Ensure that there are no discrepancies that deadline the equipment.
 - b. Verify that discrepancies noted during the initial inspection were corrected, and to ensure no other changes in the equipment's condition have occurred.
 - c. Provide commanders information on the condition of their equipment.

7. The CRSP manager will forward an induction LTI report to the owning organizational commander that will provide an overview of the equipment condition he/she has placed into the CRSP. The LTI work sheet will be completed per reference (b) where applicable.

8. All equipment will be allowed only two inspections each. If the equipment is acceptable it will be processed for induction. If the equipment is unacceptable it will be rejected. If an item of equipment fails the second inspection, it must be resubmitted for approval into the CRSP.

2004. PREPARATION OF EQUIPMENT FOR INDUCTION

1. Annual PMs are required to be completed within 30 days prior to induction. PMCS on each piece of equipment nominated for induction will be per reference (a). Also, equipment intended for induction, will have the required fluids/filters changed as part of the pre-induction PMCS with a completed LTI worksheet and Equipment Repair Order (ERO) per reference (b).

2. All equipment must be in condition code "A", which is defined as "serviceable, mission capable, free of corrosion, etc." to include the completion of all 1st echelon and higher maintenance.

3. Complete sets of Organizational Vehicle Equipment (OVE) may accompany the equipment. During the induction process, OVE will be boxed, banded, and placed on the equipment with an inventory attached. If OVE is to be retained by the unit, the absence of these items will be annotated on the LTI form prior to the induction of the equipment. Fire extinguishers for the equipment will be identified and maintained by the owning unit.

4. Equipment record jackets will be updated prior to induction per reference (b) and accompany the equipment to the storage site.

2005. FUEL

1. All rolling stock equipment intended for induction will have fuel within its fuel system to allow for operation during the induction inspection.

2. Upon completion of the induction inspection and prior to the actual induction, it will be the owning units responsibility to:

a. Ensure that all prime movers have no less than 1/4 (one fourth) and no more than 1/2 (one half) of respective fuel tank capacity.

b. Ensure that all items such as generators and other small engine equipment are fully drained and air-dried of all fuel in preparation for preservation.

2006. INDUCTION INSPECTION PROCEDURE

1. Reference (a) provides the guidelines concerning the condition of equipment accepted into an administrative storage program. Therefore, those inspection guidelines and acceptance criteria will be strictly enforced. All items except those that are level "A" packed, to include water and utility equipment, will be readily available and operable upon request from the CRSP inspection team. The following procedures are established:

a. Motor Transport Equipment

(1) All motor transport equipment, to include the vehicle portion of the "A" TAMCN for Comm-Elect equipment will receive a detailed LTI prior to induction.

(2) Modifications will be verified as completed. If any modification has not been completed, approval must be obtained by the AC/S, G-4/MRB prior to induction.

(3) Any motor transport equipment requiring a load test/annual certification must be per reference (c) and must have no less than 90 days remaining before the next annual certification, as of the induction inspection. Results will be properly documented in the NAVMC 696D per reference (b).

(4) The vehicle record jackets must be complete per reference (b).

b. Engineer Equipment

(1) Engineer equipment inducted into CRSP will have the same storage cycle as its assigned prime mover.

(2) A detailed joint LTI of all engineer equipment will be conducted at the owning unit, prior to induction.

(3) All engineer equipment will be operated and tested for operational capability during the LTI. A condition Code of "A" must be verified prior to CRSP induction.

(4) Any engineer equipment requiring a load test/annual certification, must be per reference (c) and must have no less than 90 days remaining before the next annual certification, as of the induction inspection. Results will be properly documented in the NAVMC 696D per reference (b).

(5) The engineer record jackets must be completed and prepared per reference (b).

(6) Heavy Equipment must have belly plates removed prior to the inspection team's arrival to ensure the team can properly inspect the undercarriage. Upon completion of the LTI, the belly plates will be replaced prior to induction into CRSP.

(7) Modifications will be verified as completed. If any modification has not been completed, approval must be obtained by the AC/S, G-4/MRB prior to induction.

c. Ordnance Equipment

(1) All ordnance equipment will receive a detailed LTI prior to induction.

(2) Modifications will be verified as completed. If any modification has not been completed, approval must be obtained by the AC/S, G-4/MRB prior to induction.

(3) Any Ordnance equipment requiring a load test/annual certification must be per reference (c) and must have no less than 90 days remaining before the next annual certification, as of the induction inspection. Results will be properly documented in the NAVMC 11053 & 11054 per reference (b).

(4) The vehicle record jackets must be complete per reference (b).

d. Communication-Electronics Equipment

(1) All Communication-Electronics equipment will receive a detailed LTI prior to induction.

(2) Modifications will be verified as completed. If any modification has not been completed, approval must be obtained by the AC/S, G-4/MRB prior to induction.

(3) Vehicles that are part of "A" TAMCN's will have the vehicle portion in compliance with paragraph 2006, 1(a).

(4) Record jackets must be complete per reference (b).

2007. PRESERVATION PROCEDURES

1. Non-mobility assets to include utility items will be placed in a state of preservation in accordance with reference (d). It is the responsibility of the CRSP personnel to coordinate with PP&P to accomplish the proper level of preservation.

2. Final and continuing preservation procedures will be conducted utilizing existing preservation packaging and packing/bulk purchase agreement (PP&P/BPA) contract. The owning units will be charged for preservation cost.

3. The inspections performed during and upon completion of preservation processing are necessary to provide the storage activity and the commander common knowledge of the equipment. It is during this process that deficiencies will be identified and corrected.

2008. BATTERY PROGRAM

1. In order to ensure that each item of equipment in storage will have fully operational and serviceable batteries when withdrawn from CRSP, the following procedures will be followed.

a. Procedures

(1) When an owning unit prepares an item of equipment for CRSP induction, a new set of gel cell batteries will be procured by the owning unit. The gel cell batteries will be installed on the equipment prior to equipment being delivered to CRSP. Units may utilize maintenance free batteries for storage as well.

(2) CRSP on Okinawa does not have battery shop capabilities. Owning units should plan for activating gel cell or maintenance free batteries, which have lost their charge (see par. 2013).

b. Special Precautions. CRSP supervisory personnel will ensure that when handling lead-acid batteries, personnel are completely aware of the dangers involved, and that proper safety measures and equipment are employed.

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2009. DELIVERY OF EQUIPMENT AND TRANSFER OF CUSTODY

1. The owning units must make an appointment with the CRSP manager prior to equipment delivery. After the CRSP acceptance LTI is completed, and the equipment is approved for induction, owning units will turnover equipment, NAVMC 696D form, and record jackets to the authorized CRSP representative.
2. When the equipment is physically turned into the CRSP facility the owning unit and CRSP personnel will again conduct a joint visual inspection. They will utilize the previous inspection checklist to ensure that all issues identified on the initial LTI have been completed.
3. When all prerequisites are satisfied, the authorized CRSP representative will sign the Induction Receipt Form (IRF), Appendix D, and assign a CRSP control number per item. The equipment storage cycle ending date will be annotated. This does not constitute transfer of ownership or supply/maintenance responsibilities from the owning unit commander.
4. CRSP will retain for its files the original IRF, and ensure the owning unit receives a copy.
5. CRSP representatives will enter remarks indicating compliance with gel battery (see par. 2008) and SL-3 requirements on the induction acceptance LTI sheet.

2010. EXTENSION PROCEDURES

1. The month prior to the expiration of a 18 month cycle, CRSP will contact the owning unit MMO requesting instructions relative to the future intent for the stored items. If assets are being considered for extension storage a request for extension must be submitted using the format in Appendix E.
2. At the discretion of the unit commander and upon written approval from the appropriate MSC to AC/S, G-4/MRB the following applies:
 - a. All items in storage for 18 months can be extended for a maximum of 12 additional months using the format in Appendix E.
 - b. All items may be rotated with a like item not previously inducted or that has been out of the CRSP for at least 6 months.

3. If the equipment is to remain in CRSP, an annual PM will be performed by the owning unit. The IRF, Appendix D, will be signed and updated with a new equipment cycle ending date. If this does not occur within 30 days (before or after) of the approved extension, the equipment will be automatically removed from the program. It is the responsibility of the owning unit to schedule the PM services with the CRSP manager.

2011. EQUIPMENT STORAGE CYCLE TIMES

1. If the storage cycle for equipment is over 18 months, the CRSP program manager and unit representative will ensure action that will prevent equipment degradation. Equipment will be inspected and any necessary preservation reprocessing will be accomplished, certified, and recorded in the NAVMC 696D/Record Jackets per reference (b). Equipment that exhibits maintenance defects during any part of a storage cycle will be de-preserved, inspected, and repaired as necessary, by the owning unit and then re-preserved.

2. Release of preserved equipment prior to the end of the approved storage cycle is discouraged. Early release of equipment from the CRSP will be requested using the format contained in Appendix G, and approved by the AC/S, G-4/MRB (see par. 2013).

2012. GENERAL WITHDRAWAL INFORMATION

1. The CRSP manager will notify owning unit's 30 days prior to equipment reaching its cycle completion date in order to determine the owning units intent.

2. A joint LTI will be conducted prior to a unit receiving equipment from storage.

3. Upon approval of withdrawal, actions required to remove the equipment from the storage site and return it to the owning unit are the owning unit's responsibility.

4. Per reference (a), all equipment withdrawn from CRSP will have an annual preventive maintenance service performed immediately after removal.

5. Upon completion of the storage cycle the owning unit will remove its equipment using the format in Appendix F.

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2013. CRSP WITHDRAWAL PROCEDURES

1. Involuntary Withdrawal. Involuntary withdrawal of equipment from CRSP will be directed by CG, III MEF (AC/S, G-4/MRB). This will occur primarily as a result of units not performing required repairs in a timely manner, or to prevent equipment from exceeding the maximum storage time. In every case, the owning unit will be notified 15 calendar days prior to afford them an opportunity to address this issue, or arrange for the removal.

2. Early Release of Equipment.

a. Request for early release of equipment will be submitted to the CG, III MEF (AC/S, G-4/MRB) utilizing the format contained in Appendix G.

b. Equipment will not be approved for early release without adequate justification.

3. Withdrawal preparation.

a. It is the owning unit's responsibility to refuel prime movers and activate batteries when required.

b. Each unit intending to refuel or activate batteries, will be instructed to bring the proper safety equipment and to follow all safety regulations.

c. Both refueling and battery servicing will be done outside the storage areas.

d. Items of equipment will be visually inspected to ensure they are complete according to the induction inspection checklist.

e. The owning unit representative will receipt for the equipment on the IRF, Appendix D. Once the equipment has been received (the IRF signed), the CRSP manager will retain the signed IRF for a minimum of one year from date of receipt.

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CHAPTER 3

EQUIPMENT MAINTENANCE/SURVEILLANCE PROCEDURES

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CHAPTER 3

EQUIPMENT MAINTENANCE/SURVEILLANCE PROCEDURES

3001. EQUIPMENT MAINTENANCE/SURVEILLANCE INTERVALS

1. It will not be necessary to perform scheduled PMCS during the storage period. The only exception is if the equipment will be extended for additional storage. If extended then an annual PMCS will be required.
2. The CRSP manager will conduct a visual surveillance on a monthly basis and immediately following severe weather conditions. Additionally, equipment will be checked when other situations arise that may adversely affect equipment preservation to ensure against deterioration during storage. The inspector will perform such actions as the lubrication of securing devices, latches, and exposed operating mechanisms. Unless deemed necessary, preservation seals and packing will not be removed during the course of this check.
3. When it becomes apparent through the surveillance cycle that corrective maintenance is required on equipment the owning unit will be notified by the CRSP manager using the format in Appendix H. Equipment that does not receive timely corrective maintenance, per applicable references, will be subject to removal from the CRSP.
4. The owning unit will exercise the stored equipment every 6 months as required by reference (a), annotating the results on a LTI form, or worksheet. Concurrent with equipment exercise a complete operational monthly preventive maintenance will be performed and recorded. Once completed, the Equipment Record Jacket/NAVMC 696D will be updated accordingly and the record maintained until the item of equipment is withdrawn from CRSP. All necessary corrective maintenance will also be performed during this exercise period.

3002. SECOND ECHELON REPAIRS. When second echelon repairs are needed for a piece of equipment the owning unit will be notified by the CRSP manager using the format in Appendix H. The owning unit will coordinate with CRSP personnel to establish a date for removing the equipment. When repairs are completed, the equipment will be re-inducted to complete its cycle. A joint LTI will be required for all equipment upon returning and placement back into the CRSP.

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3003. INTERMEDIATE CORRECTIVE MAINTENANCE (THIRD/FOURTH ECHELON)

1. When required maintenance is beyond the owning unit's echelon of repair, the owning unit will notify the CRSP manager and arrange for a maintenance support team through a courtesy third echelon ERO to the appropriate intermediate maintenance facility.
2. If the intermediate maintenance support team deems it necessary to evacuate the equipment to its maintenance facility, the following procedures apply.
 - a. The owning unit will be notified via telephone or E-MAIL by the CRSP manager.
 - b. The owning unit will remove the item of equipment from CRSP and deliver it to the appropriate intermediate maintenance facility within 10 working days of notification by CRSP personnel. Equipment not evacuated after the tenth day will be removed from the storage site and placed in an administrative holding area with the appropriate MSC/MMO notified by the III MEF (AC/S, G-4/MRB) for removal. Note: CRSP manager will not release equipment for intermediate maintenance until the maintenance support team has deemed it necessary.
 - c. When repairs are completed, equipment may be re-inducted into CRSP to complete its storage cycle.

3004. SUPPLY PROCEDURES

1. The Combat Ready Storage Program (CRSP) is not authorized to requisition supplies, nor is it loaded as a using unit to the Supported Activities Supply System (SASSY) or Marine Corps Integrated Maintenance Management System (MIMMS). The owning unit will be required to requisition all needed repair parts/components during the storage cycle.
2. The Commanding General, 3d FSSG will budget funds necessary for administrative supplies required in support of the CRSP manager.

3003. INTERMEDIATE CORRECTIVE MAINTENANCE (THIRD/FOURTH ECHELON)

1. When required maintenance is beyond the owning unit's echelon of repair, the owning unit will notify the CRSP manager and arrange for a maintenance support team through a courtesy third echelon ERO to the appropriate intermediate maintenance facility.

2. If the intermediate maintenance support team deems it necessary to evacuate the equipment to its maintenance facility, the following procedures apply.

a. The owning unit will be notified via telephone or E-MAIL by the CRSP manager.

b. The owning unit will remove the item of equipment from CRSP and deliver it to the appropriate intermediate maintenance facility within 10 working days of notification by CRSP personnel. Equipment not evacuated after the tenth day will be removed from the storage site and placed in an administrative holding area with the appropriate MSC/MMO notified by the III MEF (AC/S, G-4/MRB) for removal. Note: CRSP manager will not release equipment for intermediate maintenance until the maintenance support team has deemed it necessary.

c. When repairs are completed, equipment may be re-inducted into CRSP to complete its storage cycle.

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CHAPTER 4

EQUIPMENT MODIFICATION

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CHAPTER 4

EQUIPMENT MODIFICATION

4001. GENERAL. The Marine Corps Modification Control Program tasks unit commanders with the responsibility of having items of equipment modified in a timely manner. Therefore, no equipment will be inducted into the CRSP that require modifications unless specifically authorized by the appropriate MSC and the AC/S, G-4/MRB III MEF.

4002. NORMAL MODIFICATIONS. Normal Modification Instructions (MI) published by Commander, Marine Corps Logistics Bases, Albany, GA during the storage cycle of an item may be deferred until the equipment is removed from the storage program. If the equipment will remain in storage past the time compliance date, and the owning unit determines it to be in their best interest to apply the MI while it is in storage, units must coordinate with CRSP manager to arrange for the application of the required modification. Owning units that receive modification kits will retain them until applied.

4003. URGENT MODIFICATIONS. No item of equipment shall be on administrative deadline if an urgent modification is required to be applied. Therefore, if an urgent modification is published pertaining to an item of equipment in CRSP, the owning unit commander is required to withdraw those items of equipment from the storage program. MSCs may accomplish the modification at the CRSP site if prior approval is obtained from the CRSP manager.

4004. MODIFICATION REPORTING. All modification reporting requirements will be the responsibility of the owning unit and annotated per reference (b).

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CHAPTER 5

PERSONNEL AND EQUIPMENT SUPPORT

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CHAPTER 5

PERSONNEL AND EQUIPMENT SUPPORT

5001. GENERAL

1. The CRSP is not authorized a formal Table of Organization (T/O) or Table of Equipment (T/E).
2. All personnel, equipment, and facilities necessary to operate and maintain the program must be provided from III MEF units. Appendix A represents a minimum T/O requirement to operate the CRSP. As the equipment inventories increase, adjustments will be made to the CRSP T/O.
3. It is the responsibility of the MSCs to support the CRSP T/O as the MSCs increase the total equipment inducted into the Program.

5002. PERSONNEL

1. The Commanding General, 3d FSSG, will keep the Commanding General, III MEF (AC/S, G-1) fully informed of all manpower requirements and ensure CRSP is augmented with adequate personnel from appropriate MSCs. CRSP will forward all personnel requests to the AC/S, G-1/PERSO III MEF via appropriate chain of command and AC/S, G-4/MRB III MEF.
2. The CRSP manager will conduct a semiannual review of personnel and submit requirements no later than 15 Jan/15 Jul. A current inventory list will also be submitted with all personnel requests. All personnel requests will be routed to AC/S, G-1/PERSO III MEF via appropriate chain of command and AC/S, G-4/MRB III MEF.
3. The CRSP manager is authorized to submit personnel requests, with justification, when there is a critical need for augmentation that cannot wait until the semi-annual review.
4. Personnel Assignments
 - a. Personnel assigned to CRSP from 3d MarDiv, 1st MAW, III MHG III MEF should be selected upon arrival in Okinawa, and assigned continuation of PCS orders to the Commanding General, 3d FSSG. The endorsements will read as follows:

"You are directed to report, continuation of PCS, to the CG, 3d FSSG (ATTN: PERSO) BLDG 114, Camp Kinser, for further processing and assignment to CRSP, you are to be joined on the unit diary for MCC (Enter MCC to which CMC ordered the individual)."

b. Internal support within 3d FSSG will be directly sourced from incoming personnel and assigned to CRSP.

5. The Commanding General, 3d FSSG will be responsible for the administration and training of personnel assigned to CRSP.

5003. EQUIPMENT. The Commanding General, 3d FSSG will budget and provide all necessary equipment needed to establish, operate and maintain CRSP.

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CHAPTER 6

RECORDS AND REPORTS

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CHAPTER 6

RECORDS AND REPORTS

6001. RECORDS

1. The safe keeping of CRSP equipment records will be the responsibility of the CRSP manager.
2. The current edition of TM-4700-15/1, Tactical Equipment Record Procedures, prescribes the mandatory records and forms required for the proper operation and maintenance of Marine Corps ground equipment. The procedures therein will be strictly adhered to.

6002. REPORTS. The CRSP manager will submit a quarterly inventory list in RUC sequence to the AC/S, G-4/MRB via the appropriate chain of command by the 10th day of each new quarter.

6003. MCGERR REPORTING

1. Owning units will report Marine Corps Ground Equipment Resource Reporting (MCGERR) reportable equipment in accordance with reference (e). MCGERR reportable equipment inducted into CRSP will be reported in an administrative deadline status. Items of equipment when inducted in CRSP will have appropriate MCGERR administrative deadline RM-4 remarks submitted containing the acronym "CRSP".
2. Upon notification that an item of equipment is deadlined, the owning unit must submit the change of status to MCGERR, and submit RM-4 remarks change card removing the item from administrative deadline, as appropriate.

SOP FOR CRSP

APPENDIX A

COMBAT READY STORAGE PROGRAM T/O, OKINAWA

HEADQUARTERS ELEMENT

LINE#	BILLET	RANK	MOS	SOURCE
1.	CRSP Manager	MSGT	3529/1349	3d FSSG
2.	SR Inspector	SSgt/Sgt	3521/1341	3d MARDIV
3.	MT Inspector	Sgt/Cpl	3521	3d MARDIV
4.	MT Inspector	Sgt/Cpl	3521	3d FSSG
5.	ENG Inspector	Sgt/Cpl	1341	3d FSSG
6.	UTIL Inspector	Sgt/Cpl	1142	1st MAW

SURVEILLANCE ELEMENT

7.	Surveillance Team	Cpl	1345	SEE NOTE 1, 4
8.	Surveillance Team	Cpl	1161	SEE NOTE 2
9.	Surveillance Team	Cpl	1171	SEE NOTE 2
10.	Surveillance Team	Cpl	3531	SEE NOTE 3, 4

- NOTE: 1. BASED ON EQUIPMENT DENSITY FROM MSCs, QTY (1) 1345 FOR 1 TO 75 ITEMS OF MECHANIZED ENGINEER EQUIPMENT.
2. BASED ON CURRENT EQUIPMENT DENSITY FROM MSCs, AN 1161 AND AN 1171 ARE REQUIRED TO MAINTAIN UTILITY EQUIPMENT. 3d FSSG WILL PROVIDE EITHER QTY (1) 1161 OR QTY (1) 1171, 1st MAW WILL PROVIDE THE MOS NOT PROVIDED BY 3d FSSG.
3. BASED ON EQUIPMENT DENSITY FROM MSCs, QTY (1) 3531 FOR 1 TO 75 PRIME MOVERS OR 1 TO 125 TOWED MT ASSETS OR A COMBINATION OF 1 TO 90 PRIME MOVERS AND TOWED ASSETS (COMBINATION WILL CONTAIN NO MORE THEM 75 PRIME MOVERS).
4. ADDITIONAL PERSONNEL OF LIKE MOSs AND QUANTITY WILL BE PROVIDED FOR EVERY INCREMENT OF ABOVE REQUIREMENTS LISTED IN NOTES 1 AND 3.

SOP FOR CRSP

APPENDIX B

SAMPLE CRSP NOMINATION LETTER (ELIGIBLE EQUIPMENT)

4790
CODE
DATE

From: Parent Command (Wing, Division, FSSG) G/S-4
To: Commanding General, III MEF (AC/S, G-4/MRB)
Subj: COMBAT READY STORAGE PROGRAM (CRSP) NOMINATION(S)
OF ELIGIBLE EQUIPMENT

Ref: (a) ForO P4790.1

1. IAW the reference, it is requested that the following item(s) of eligible equipment be inducted into the CRSP.

TAMCN NOMEN	SERIAL #	YR MFG	MILES/HOURS
-------------	----------	--------	-------------

2. Equipment will be prepared for induction IAW the reference. No item nominated is excess to nominating unit T/E, scheduled for a depot maintenance level program (i.e., R&E, R&R, IROAN, etc.), or pending corrective maintenance during the storage cycle. All requested modifications, load testing, and certifications have been completed.

3. Owning unit is _____, POC is _____.

4. This equipment will not preclude this command from meeting operational or training requirements.

//SIGNATURE//

Copy to:
CG, 3d FSSG (AC/S, G-4/MSE)
CO, 3d MRB (MOC)
OWNING UNIT

SOP FOR CRSP

APPENDIX C

SAMPLE CRSP NOMINATION LETTER (INELIGIBLE EQUIPMENT)

4790
CODE
DATE

From: Parent Command (Wing, Division, FSSG) G/S-4
To: Commanding General, III MEF (AC/S, G-4/MRB)
Subj: COMBAT READY STORAGE PROGRAM (CRSP) NOMINATION(S)
OF INELIGIBLE EQUIPMENT

Ref: (a) ForO P4790.1

1. IAW the reference, it is requested that the following item(s) of ineligible equipment be inducted into the CRSP.

TAMCN NOMEN	SERIAL #	YR MFG	MILES/HOURS
-------------	----------	--------	-------------

2. (Provide justification for induction in this paragraph.)

3. Owning unit is _____, POC is _____.

4. This equipment will not preclude this command from meeting operational or training requirements.

//SIGNATURE//

Copy to:
CG, 3d FSSG (AC/S, G-4/MSE)
CO, 3d MRB (MOC)
OWNING UNIT

SOP FOR CRSP

APPENDIX D

INDUCTION RECEIPT FORM (IRF)

From: CRSP Manager
To: Commanding Officer, (Owning Unit)
Subj: COMBAT READY STORAGE PROGRAM (CRSP) INDUCTION RECEIPT FORM (IRF)

Ref: (a) (Originator's CRSP NOMINATION letter dtd xxxxxx)

1. The below equipment has been inducted into the CRSP Facility IAW ForO P4790.1. This letter documents the **TRANSFER OF PHYSICAL CUSTODY** from the owning unit to the CRSP Facility, GSM Company, 3d Material Readiness Battalion and will act as a **RECEIPT FORM** for both. This does not constitute transfer of property accounting responsibilities, ownership or supply/maintenance responsibilities from the owning unit commander.

<u>TAMCN</u>	<u>ASSIGNED NOMENCLATURE</u>	<u>SERIAL #</u>	<u>CRSP CONTROL #</u>
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(equipment list)

2. The CRSP manager will forward an induction LTI report to the owning organizational commander that will provide an overview of equipment condition placed in the CRSP Facility and give the ending date for the equipment storage cycle time.

3. All items were allowed a total of two inspections each. If the item was unacceptable it was rejected. If an item fails the second inspection, it must be resubmitted for approval. (See chap. 2, of ForO P4790.1)

The CRSP Manager will maintain the owning unit's equipment IAW ForO P4790.1. The month prior to the expiration of an 18 month cycle, CRSP will contact the owning unit MMO requesting instructions relative to the future intent for stored items.

Induction Date: _____ Equipment Storage Cycle Ending Date: _____

Extension Date: _____

SOP FOR CRSP

Owning unit representative signature: _____
Print: _____ (Rank, LNAME)
Owning unit phone#: _____
CRSP Facility Manager signature: _____
Print: _____ (Rank, LNAME)

RETURNED TO THE OWNING UNIT ON THIS DATE: _____
Owning unit representative signature: _____
Print: _____ (Rank, LNAME)

(This form will be kept for a period of one year upon return of equipment to the owning unit)

SOP FOR CRSP

APPENDIX E

SAMPLE CRSP EQUIPMENT EXTENSION REQUEST

4790
CODE
DATE

From: Parent Command (Wing, Division, FSSG) G/S-4
To: Commanding General, III MEF (AC/S G-4/MRB)
Subj: COMBAT READY STORAGE PROGRAM (CRSP) EQUIPMENT EXTENSION
REQUEST
Ref: (a) MCO P4790.2C
(b) ForO P4790.1

1. Per references, it is requested that the following equipment be extended for xx months. (up to 12 months, so as not to exceed 30 months total time of storage for PEI):

CRSP CONTROL #	TAMCN	NOMEN	SERIAL #	RELEASE DATE
----------------	-------	-------	----------	--------------

2. Preventive maintenance services will be performed IAW the references.

3. The owning unit is _____.

4. POC at the owning unit is _____.

//SIGNATURE//

Copy to:
CG, 3d FSSG (AC/S, G-4/MSE)
CO, 3d MRB (MOC)
OWNING UNIT

SOP FOR CRSP

APPENDIX F

SAMPLE CRSP EQUIPMENT REMOVAL REQUEST

4790
CODE
DATE

From: Parent Command (Wing, Division, FSSG) G/S-4
To: Commanding General, III MEF (AC/S G-4/MRB)
Subj: COMBAT READY STORAGE PROGRAM (CRSP) EQUIPMENT REMOVAL
REQUEST

Ref: (a) ForO P4790.1
(b) MCO P4790.2C

1. Per reference (a), it is requested that the following equipment be removed from CRSP due to storage cycle time completion:

CRSP CONTROL #	TAMCN	NOMEN	SERIAL #	RELEASE DATE
----------------	-------	-------	----------	--------------

2. All required preventive maintenance services will be conducted IAW reference (b).

3. The owning unit is _____.

4. POC at the owning unit is _____.

//SIGNATURE//

Copy to:
CG, 3d FSSG (AC/S, G-4/MSE)
CO, 3d MRB (MOC)
OWNING UNIT

SOP FOR CRSP

APPENDIX G

SAMPLE CRSP EQUIPMENT EARLY RELEASE REQUEST

4790
CODE
DATE

From: Parent Command (Wing, Division, FSSG) G/S-4
To: Commanding General, III MEF (AC/S G-4/MRB)
Subj: COMBAT READY STORAGE PROGRAM (CRSP) EQUIPMENT EARLY
RELEASE REQUEST

Ref: (a) ForO P4790.1

1. IAW the reference, it is requested that the following item(s) of equipment be released early from the CRSP.

CRSP CONTROL #	TAMCN	NOMEN	SERIAL #	RELEASE DATE
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2. (Provide justification for early release in this paragraph.)

3. Owning unit is _____, POC is _____.

4. This equipment will not preclude this command from meeting operational or training requirements.

//SIGNATURE//

Copy to:
CG, 3d FSSG (AC/S, G-4/MSE)
CO, 3d MRB (MOC)
Owning Unit

SOP FOR CRSP

APPENDIX H

SAMPLE NOTIFICATION OF CRSP EQUIPMENT REQUIRING MAINTENANCE

4790
CODE
DATE

From: CRSP Manager
To: Commanding Officer, (Owning Unit) S-4/MMO
Subj: NOTIFICATION OF COMBAT READY STORAGE PROGRAM (CRSP)
EQUIPMENT REQUIRING MAINTENANCE
Ref: (a) ForO P4790.1
(b) MCO P3000.11B

1. IAW reference (a), the following list of CRSP equipment, which requires maintenance, is submitted for action. You, the Owning Unit, are required to provide the corrective maintenance resources.

TAMCN NOMEN	SERIAL #	CRSP CONTROL #	REASON
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2. As required by reference (b), the following information is provided:

- a. Item ID number:
- b. Hour and date item went deadline (DL):
- c. DL condition: Transit.
- d. Echelon of required maintenance:
- e. Brief description of identified maintenance discrepancy.

//SIGNATURE//

Copy to:
CG, III MEF (AC/S, G-4/MRB)
CG, (OWNING UNIT'S MSC) (AC/S, G-4/MMO)
CG, 3d FSSG (AC/S, G-4/MSE)